



The St. Louis Archdiocesan Fund

20 Archbishop May Drive
St. Louis, Missouri 63119
(314) 792-7129 (direct)
SLAF@archstl.org

Loan Application (Loans over \$100,000)

Name of Entity: _____ Parish/Co.No.: _____

Pastor/President: _____ Phone: _____ Email: _____

Chair-Council/Board: _____ Phone: _____ Email: _____

Chair-Fin.Committee: _____ Phone: _____ Email: _____

Project Amount: * \$ _____ Request Amount * \$ _____ Repayment Term *: _____ (months)

Request Date: _____ Start Date: _____ Completion Date: _____

Purpose of Loan: _____

Repayment Source(s): _____

Current Outstanding Loan(s): ☐ Yes ☐ No Unpaid Balance: \$ _____ as of: _____

Bank Balances: SLAF: \$ _____ Other Banks: \$ _____ as of: _____

Investments: SLAF: \$ _____ Other: \$ _____ as of: _____

	This Year	Last Year	Two Years Ago
Year:	FY- _____	FY- _____	FY- _____
Highest Deposit Balance:	\$ _____	\$ _____	\$ _____
Highest Loan Balance:	\$ _____	\$ _____	\$ _____
Unpaid Archdiocese Invoices:	\$ _____	\$ _____	\$ _____
<u>Financial Performance</u>			
Total Revenue:	\$ _____	\$ _____	\$ _____
Total Expenses:	\$ _____	\$ _____	\$ _____
Excess Rev/(Exp):	\$ _____	\$ _____	\$ _____
School Subsidy:	\$ _____	\$ _____	\$ _____
<u>Annual Catholic Appeal (Parishes)</u>			
Amount Pledged:	\$ _____	\$ _____	\$ _____
Parish Goal:	\$ _____	\$ _____	\$ _____
#Pledges/%Participation:	_____ / _____ %	_____ / _____ %	_____ / _____ %
<u>Demographics (Parishes)</u>			
No. Households:	_____	_____	_____
Students – School:	_____	_____	_____
Students – PSR:	_____	_____	_____
Population Trend:	<input type="checkbox"/> Growing <input type="checkbox"/> Stable <input type="checkbox"/> Declining		

*** The Property & Financing Committee (PFC) requires the borrower to have at least 50% of project cost on deposit with the SLAF and available to spend before drawing against the loan. Therefore, loan requests should not exceed 50% of the total project cost. Additionally, the PFC may authorize loan amounts and repayment terms that are different than amounts and terms entered by the borrower.*

Loan Application (continued)

Capital Campaign:

Campaign Date: _____ Pledge Period: _____ Campaign Firm: _____

No. of Pledges: _____ Amount Pledged: \$ _____ Amount Collected: \$ _____

Comments: _____

Attachments: (please check information provided)

Parishes:

- ___ 1. Provide written profile of each Finance Committee Member including name, occupation, number of years as a parishioner and number of years on the Finance Committee.
- ___ 2. Describe frequency and type of communication with the parish membership and provide copies of recent communications.

Schools:

- ___ 3. Enrollment information for current and preceding 9 school years as reported by the Archdiocese

All Applicants (Please provide all financial statements and budgets in Excel):

- ___ 4. Describe history of capital campaigns and fundraising including dates, project descriptions, amounts pledged and amounts collected.
- ___ 5. Copies of reconciled financial statements including balance sheets and statements of revenue and expenses for the current fiscal year to date and two previous fiscal years.
- ___ 6. Cash flow projections for the current fiscal year and upcoming fiscal years (Please contact the Finance Manager for the time period).
- ___ 7. Copies of the budget for the upcoming fiscal year (if available) and budget-to-actual for the current and prior year.
- ___ 8. Provide project details including all the apply: (a) project description (b) contractors bids or estimates (c) site plan showing location of new construction or building/land purchase (d) location of parish on map in relation to major roads or intersections (e) rendering of proposed improvements.
- ___ 9. Provide details of capital campaign including copies of campaign materials and a summary of amounts pledged and collected.
- ___ 10. Copies of approval letters from the Archbishop or his representative for the project and the related capital campaign (if any).

Comments:

Certification: The above information is true and correct to the best of my knowledge. Date: _____

Pastor/President: (print) _____ (signature) _____

Chair-Council/Board:(print) _____ (signature) _____

Chair-Fin.Committee:(print) _____ (signature) _____