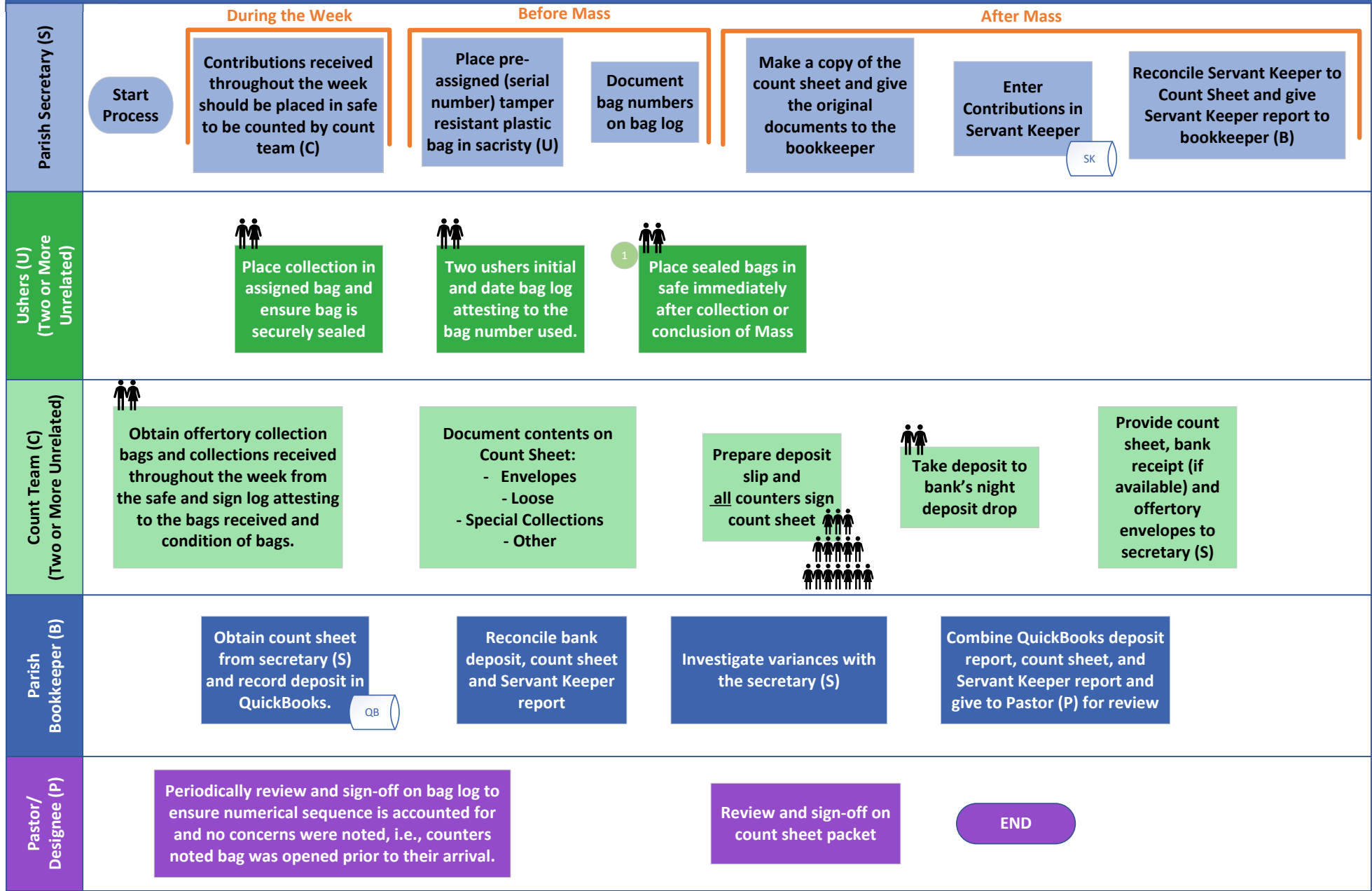




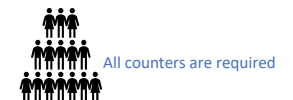
ARCHDIOCESE
OF ST. LOUIS

Offertory Collection – Parish Accounting (3-Person Office – Bookkeeper, Secretary, Pastor)

DRAFT 1/8/2025



1 To safeguard access to the safe and contents, the safe combination is divided in half. Two separate individuals each control half of the combination, requiring both to be present to unlock the safe.



WARNING: For proper segregation of duties, individuals must stay within their lane.