Print letter on parish letterhead

## Date

Name

Address

City, State Zip

Dear xxxxxxx,

Thank you for your gift in the amount of $xxxxx from your Individual Retirement Account to Parish Name that was received on month day, year. Your gift was received directly from your plan trustee/administrator and it is understood that it is your intention for all of your gift to qualify as a charitable distribution from your IRA under section 408(d)(8) of the Internal Revenue Code.

We warrant to you that Parish Name is qualified under section l 70(b)(l )(A) of the Internal Revenue Code and that your gift was not transferred to either a donor-advised fund or a supporting organization as described in section 509(a)(3). Furthermore, we warrant that no goods or services of any value were or will be transferred to you in connection with this gift. Please retain this letter with your important tax documents and provide a copy to your tax preparer.

Sincerely,

Rev.xxxxxxxxx

Pastor