

Form 1095-C (Health Coverage Statement) Paperless Notification Methods

Subject: Important Update: Transition to Paperless 1095-C Forms

All YMCA employees:

We are pleased to announce an important update regarding your Form 1095-C, the Health Coverage Form under the Affordable Care Act (ACA). As part of our commitment to reducing paperwork and streamlining processes, we are transitioning to **paperless delivery** for the Form 1095-C starting with the 2026 tax year.

Key Details:

- **No Paper Form:** You will **no longer receive a paper version** of your Form 1095-C in the mail. Instead, you will be able to access it online through logging into your Paycor account at <https://hcm.paycor.com/authentication/signin> .
- **How to Access:** Your Form 1095-C will be available for download and viewing beginning **January 31, 2026**. Please log in to your Paycor account at <https://hcm.paycor.com/authentication/signin> to view or print your form.
- **Why Paperless?:** This transition will save paper, reduce administrative costs, and ensure faster access to your form. You will also have easy access to your form whenever you need it.
- **Security:** Your form will be securely stored and available only to you. Please make sure to update your login credentials if needed for added security.
- **Need Help?:** If you need assistance accessing your form, please contact Micki Adkins at madkins@daytonymca.org or 937-223-5201 Ext 1040.
- **Request a Paper Copy:** If you are unable to access your digital copy, you have the option to request a paper copy by visiting the YMCA of Greater Dayton's website at <https://www.daytonymca.org> and navigate to the Staff and Volunteer Resource center to find instructions on how to request a paper copy of your 1095-C.

This is just one of the many ways we're working to improve efficiency and reduce paperwork burdens for everyone. Thank you for your cooperation and understanding as we move toward a more sustainable, paper-free process.

Notice to be posted on our Staff and Volunteer Resource Area on our website:

Notice Regarding Form 1095-C (Health Coverage Statement)

Important Information About Your 1095-C Form

The YMCA of Greater Dayton provides **Form 1095-C (Employer-Provided Health Insurance Offer and Coverage)** in **paperless format** in accordance with the **Paperwork Burden Reduction Act (PBRA)**.

How You Will Receive Your 1095-C

- Your Form 1095-C will **not be mailed automatically**.
- The form will be available electronically through your **Paycor employee account**.
- Forms are typically available **by January 31 each year**.
- You may view, download, or print your form by logging into Paycor.

Requesting a Paper Copy

You have the right to request a **paper copy** of your Form 1095-C at no cost.

To request a paper copy:

- Email **hrdept@daytonymca.org**
- Include your **full name, last four digits of your SSN, and current mailing address**

Paper copies will be mailed within a reasonable timeframe after the request is received.

Need Help Accessing Your Form?

If you need assistance accessing your Paycor account or locating your 1095-C:

- Contact the YMCA Human Resources Department
- Email: **hrdept@daytonymca.org**

Additional Information

- The YMCA of Greater Dayton will continue to file all required Forms 1095-C with the IRS.
- This notice is provided to ensure employees are aware of their right to request a paper copy, as required by federal law.