

## **WELCOME TO THE YMCA OF GREATER DAYTON**

Deeply rooted in the Dayton community, our Y family is made of people of all ages and from every walk of life, all working side-by-side to ensure that everyone, regardless of gender, income or background, has the opportunity to live life to its fullest. We value caring, honesty, respect and responsibility, and everything we do stems from this. Our staff and volunteers are kids, parents, grandparents, neighbors and local leaders who are all personally committed to understanding what our neighborhoods need.

Together, we use our knowledge to develop stronger, more integrated communities, provide support for people and families, and promote positive change overall.

This handbook has been designed to answer your questions and also help you become more involved with the Y. Please don't hesitate to call upon one of our caring staff if you have additional needs or if we can be of assistance.

Welcome to the Y family!

Sincerely,

Dale Brunner, President & CEO





## YMCA BRANCH HOURS OF OPERATION

MON 5:00 AM-10:00 PM
DOWNTOWN HOURS: 5:00 AM-9:00 PM
HUBER/KLEPTZ/XENIA HOURS: 5:00 AM-12:00 AM
NDC HOURS: 7:00 AM-8:00 PM

TUES-THURS 5:00 AM-10:00 PM DOWNTOWN HOURS: 5:00 AM-9:00 PM HUBER/KLEPTZ/XENIA HOURS: 24 HOURS NDC HOURS: 7:00 AM-8:00 PM

FRI 5:00 AM-8:00 PM HUBER/KLEPTZ/XENIA HOURS: 24 HOURS NDC HOURS: 7:00 AM-8:00 PM

**SAT** 7:00 AM-6:00 PM **DOWNTOWN HOURS:** 8:00 AM-6:00 PM **HUBER/KLEPTZ/XENIA HOURS:** 12:00 AM-6:00 PM **NDC HOURS:** 8:00 AM-12:00 PM

SUN 1:00-5:00 PM DOWNTOWN HOURS: 10:00 AM-5:00 PM NDC HOURS: CLOSED

## YOU & THE Y









The Y is the unparalleled cause for strengthening community because we are the community. Together with you, your family and your neighbors, our movement strengthens America's towns and cities through promoting three things: youth development, healthy living, and social responsibility.

With a presence in neighborhoods across the nation, the Y helps people of all ages and from all backgrounds to grow and thrive. We became America's leading nonprofit by helping people everywhere develop the skills and relationships they need to be healthy, confident, and connected to others. Parents desire a safe environment in which children can learn practical and social skills and develop positive values. Kids want to exert energy, discover who they are and what they can achieve, and be accepted among each other. Adults want to learn more, do more, and live a healthier lifestyle. We nurture life lessons in kids, foster health, and well-being among people of all ages, bring people together to pursue passions old and new, and provide mutual support for everyone in our neighborhoods.

Thank you for choosing the YMCA of Greater Dayton for your family's needs. We are here to serve you.

## YOU "BELONG"

The YMCA of Greater Dayton is a membership organization. "Belonging" to the Y means sharing in the values and mission the Y has offered its members since it originated in 1870.

Today the YMCA of Greater Dayton offers the following member benefits:

- Unlimited access to all YMCA of Greater Dayton locations.
- FREE orientation and use of our Wellness Center. A
   Smart Start appointment with one of our qualified fitness counselors is available at no extra charge. Sign up at the Member Service Desk.
- FREE Group Exercise classes.
- FREE child watch while you are in the facility with a family membership.
- FREE Family Fun Nights (locations vary).
- FREE open swim for adults and families.
- FREE open gym time.
- FREE use of our "Family Gym" (locations vary).
- FREE ActivTrax program.
- Member only classes and reduced rates on programs
- Priority program registration and the ease of online registration.
- AWAY privileges (Always Welcome at Y's).
- Nationwide YMCA Reciprocity Program Member.

## FITNESS ORIENTATION

During this appointment, our fitness counselor will introduce you to our wellness center and explain the proper use of the equipment for maximum benefit.

## **ACTIVTRAX**

The ActivTrax system provides members with an easy and efficient way of scheduling workouts, meal plans, and nutritional grocery lists. The training program serves as your workout partner and understands your wants, needs, and goals.

To start up an ActivTrax account, set up an appointment with a wellness coach. Once enrolled, login to your ActivTrax

to begin planning your exercise experience, continue your training, and track your progress online.

With every visit to the Y, ActivTrax will provide you with a new workout, maintaining your exercise routine while keeping things fresh and interesting. A nutritional component is included to compliment your healthy lifestyle.

## **KID FIT**

The Kid Fit program was created as a fun way to get children between the ages of 9–15 moving! The program is designed to involve physical activities as well as encourage activities that nurture spirit, mind, and body. Each youth will be evaluated with their parent to determine their current level of fitness. A personalized program will be implemented from the evaluation results. Not available in all locations.

Make an appointment now at the Member Service Desk.



#### **MEMBERSHIP CARD: YOUR PASSPORT**

Your Y membership card is a passport. Cards are nontransferable and remain the property of the Y. You will be expected to present your membership card to the Member Service Desk each time you enter the facility and when registering for programs. Lost cards may be replaced at your Y for a nominal fee.

## **FINANCIAL ASSISTANCE**

Every day, the YMCA of Greater Dayton offers quality, affordable programs and services designed to benefit people of all incomes and backgrounds. Through our fundraising efforts during our Annual Campaign, we do not turn anyone away for their inability to pay. Those unable to pay the full fee may receive financial assistance based on their demonstrated ability to pay and the Y's ability to fund the subsidy. Check with your local branch Membership Director if you need financial assistance.

All records are kept confidential.



We know life gets busy! That's why we're excited to provide our members with YMCA360: A Virtual Fitness option offering on-demand, livestream workouts, and more. This platform allows you to workout from home when you need to, or workout while away on vacation. Anytime you want to workout with the Y! Available on mobile, web, Apple TV, Roku, and Android TV. FREE for our members!

Use the email address you have on file with the Y. Get started at daytonymca.org/ymca360





## **FOLLOW US ON SOCIAL**

Use our hashtag: #DaytonYMCA









Download our app. Schedules, facility updates, and more!









**INSTAGRAM** @DaytonYMCA





**TWITTER** @DaytonYMCA





YOUTUBE @DaytonYMCA



## MEMBERSHIP INFORMATION

## MEMBERSHIP CATEGORIES

The YMCA of Greater Dayton has four categories of membership:

**FAMILY** - A family is defined (solely for the purpose of classifying Y membership) as any two adults living in one household, and any dependent children up to age 18 residing at the same address and dependent children enrolled full-time in college up to age 24.

**ADULT** - An adult membership is for an individual 28 years or older.

**YOUNG ADULT** - A young adult is defined as an individual ages 18-27.

YOUTH/TEEN - A youth membership is available for adolescents up to age 18. Children ages 11 and under in the Y building or on the grounds are required to be under the supervision of a parent or guardian who is 16 or over, or registered and participating in a Y program. Youth ages 12 and over may, at the parents discretion, use the Y facility for up to three hours at a time in youth approved program areas.

## **MEMBERSHIP DUES**

Your membership dues can be paid in one of two ways:

## MONTHLY AUTOMATIC DRAFT

Under the Electronic Funds Transfer monthly payment plan, you make a down payment to cover your first month of membership. You then authorize your bank to honor preauthorized drafts drawn by the Y on your account for membership payments and/or contributions. It is understood that your bank or credit card draft membership will be continuous until 10 days after written notification has been received by the Y. When the bank or credit card carrier honors the draft by charging your account, such drafts constitute your receipt for the payment. If at any time there is to be a change, deletion, or cancellation of your membership, it is to be submitted in writing on the appropriate form, by the primary member, to the branch Y where membership was purchased, along with membership card(s) at least 10 days prior to bank draft date.

\*Cancellations submitted through a third party will not be accepted.

#### ANNUAL PAYMENT

Annual payments in full may be paid by using cash, check, or credit card (Visa, MasterCard, American Express, or Discover).

## **CONDITIONS OF MEMBERSHIP**

- Sales tax is included at the time of transaction.
- Membership dues are non-refundable.
- Membership dues and similar payments are not deductible as charitable contributions.

- Membership rates are subject to change; notice of change in membership rate will be communicated 30 days in advance.
- A third party agency will make multiple attempts to re-draft all EFT payments returned due to "Non-Sufficient Funds" (NSF). A fee of \$25 will be collected by the third party agency for the "NSF."
- A \$25 late fee will be assessed to your account if returned payments are not resolved within the time period stated on your invoice.
- For each return, the YMCA of Greater Dayton will collect a separate \$10 fee to cover bank and administrative costs.
- Monthly membership dues and other fees (Join fees, program cost, etc.) are each separate transactions and therefore drafted separately.
- All membership and/or program balances must be paid prior to membership termination being accepted.
- All accounts must be in good standing to register for programs or renew membership.
- The YMCA of Greater Dayton reserves the right to modify, cancel, or deny memberships due to criminal background, past due balances, or member account status.
- Accounts must be terminated at least 10 days prior to the scheduled draft date.
- · ID kept on file

## **GUEST PRIVILEGES**

Y facilities are provided for the use of Y members. Members are always invited to bring friends and encourage them to join.

Each guest is limited to three visits in a 12-month period. All guests must bring a valid photo ID. Members are provided complimentary guest passes when they initially join. We reserve the right to limit guest usage.

Guest privileges and times vary by location. One guest per member.

## TRANSFERRING MEMBERSHIPS TO THE DAYTON Y

Members will be allowed to transfer their membership with the benefit of an adjusted joiner's fee rate if they registered within 60 days of the transfer.

## **CORPORATE MEMBERSHIP PLAN**

A healthy, happy, and productive workforce is key to every successful business. Through Corporate Membership at the YMCA of Greater Dayton, employees can get fit, stay fit, and save money – all while helping your company improve its fiscal fitness. All members are city-wide members with access to all YMCAs associated with the YMCA of Greater Dayton which includes locations in Montgomery, Preble, Greene, Warren, Auglaize, and Mercer counties. Please contact the Membership Director at your Y if you are interested in corporate membership for your company.

Is your company facing large health insurance increases? Do you have a health plan to offset the proposed increases? Ask how the Y can help! Contact Josh Sullenberger at (937) 223-5201.

#### YMCA CODE OF CONDUCT

The YMCA of Greater Dayton is committed to providing a safe and welcoming environment for all members and guests. To promote safety and comfort for all, we ask individuals to act appropriately at all times when they are in our facility or participating in our programs.

Our Code of Conduct does not permit any language or action that can hurt or frighten another person, or that falls below a generally accepted standard of conduct. Specifically, this includes:

- Inappropriate attire suitable family attire must be worn at all times.
- Angry or vulgar language, including swearing, name calling, or shouting.
- Physical conduct with another person in an angry or threatening way.
- Any demonstration of sexual activity or sexual contact with another person.
- Harassment or intimidation by words, gestures, body language, or any other menacing behavior.
- Theft or behavior that results in the destruction of property.
- Carrying or concealing any weapons, devices, or objects which may be used as weapons.

To ensure the safety and well-being of all employees, members, and other visitors, the YMCA of Greater Dayton reserves the right to inspect and/or search all areas of the YMCA of Greater Dayton and your belongings in appropriate circumstances, such as:

- Using or possessing illegal chemicals or alcohol on Y property or in Y vehicles.
- Any other conduct of an inappropriate, threatening, or offensive nature.

Also, please be aware that:

- Video recorders, cameras, or any other visual recording devices are not allowed within the Y without the written consent of the Executive Director. Anyone caught taking pictures of another person without their permission and knowledge will be prosecuted to the full extent of the law by the Y and their membership may be terminated. Some cellular phones have the ability to take pictures. For your own safety and the safety of others, please be aware if someone is using a cell phone within your vicinity.
- The YMCA conducts regular sex offender screenings on all members, participants, and guests. If a sex offender match occurs, the YMCA reserves the right the cancel membership, end program participation, and remove visitation access.

Members and guests should not hesitate to notify a staff person with any concerns or questions.

In order to carry out these policies, we ask that members and guests identify themselves when asked. The Executive Director will investigate all reported incidents. Suspension or termination of Y membership privileges may result from a determination by the Executive Director if, in their discretion, a violation of the Code of Conduct has occurred.

### YOUR YMCA - A HOME AWAY FROM HOME

The YMCA of Greater Dayton is a proud member of the YMCA of the USA's Nationwide Reciprocity Program. When you travel you may want to use a Y in another city on a short-term basis. Use your Y card at more than 2,000 Y's nationwide. Guest fees and privileges may vary. Stop by our Member Service Desk for more information about the AWAY program.

## PROGRAM MATERIALS AND INFORMATION

We recommend downloading our app from your smart phone's app store. Brochures, program schedules, and flyers describing Y services and programs may be obtained from your local Y as well as www.daytonymca.org.

If you want information about a special program or about Y's in other states or countries, contact the Membership Director at your Y.

### **PROGRAM FEES**

Program fees are set to provide quality services and represent the cost of providing activities or services not included in your membership dues. However, members receive a reduced rate on almost all programs!

Specific program fee information is available at your Y. Program fee refunds are made only when there is a cancellation of the activity due to insufficient enrollment or verified medical illness.





## MEMBERSHIP INFORMATION

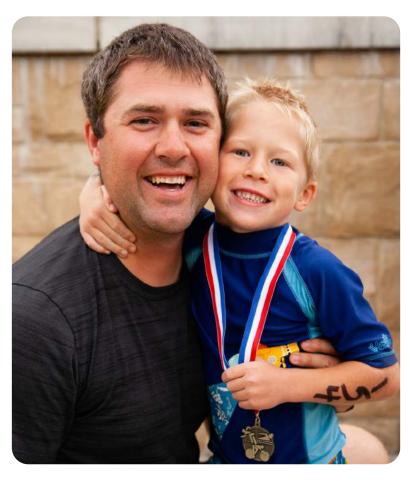
#### **ANNUAL CAMPAIGN**

In support of the Y mission, an Annual Campaign is conducted each year from January through March. This campaign raises funds to provide kids with the opportunity to participate in Y programs such as summer day camp, child care, youth sports, and swim lessons. These kids would otherwise be unable to participate due to an inability to pay. We believe every kid deserves the Y!

As a Y member, you have the opportunity to participate in the Annual Campaign. Please consider a donation to the campaign and/or volunteering to help raise funds. All Y campaigners (storytellers) are volunteers helping others within the Y family. Training is provided and new storytellers are always welcome. Contact your Executive Director for more information.

Will you join in our commitment to strengthen our neighborhoods by becoming a partner in our efforts to help others? You may never know the impact you will make on your community.

If you or someone you know is in need of financial assistance, please contact one of our member service representatives. All requests are confidential.



## **TESTIMONIALS**

"Thank you for helping my daughter and I during a financial hardship that I have been working so hard to get out of. The YMCA Scholarship has helped me return to work after having my baby, working a full-time job, and remaining somewhat stress-free. I pray that I get to continue to see my little girl grow with her YMCA family with the help of this scholarship."

"YMCA Camp Kern was the bridge my daughter needed to continue healing from the death of her adopted mother, the transition to a new family, and cancer recovery of her new mom. Camp Kern brought new opportunities for my daughter that she might not have had. Thank you, Camp Kern, and all the donors that made it possible for her to enjoy life again."

"The YMCA offers a scholarship for families who might be going through financial hardship unlike other facilities which has been a huge blessing for me and helps tremendously. I am so thankful for everyone at the YMCA who takes part in the care and development for my daughter. The YMCA is a community who accepts anyone and makes you feel at home."



TO LEARN MORE ABOUT THE YMCA ANNUAL CAMPAIGN OR TO DONATE, SCAN THE OR CODE!

**OR VISIT:** 

DAYTONYMCA.ORG/YMCA-ANNUALCAMPAIGN



# CHILD CARE & CAMPING

## YMCA EARLY LEARNING & PRESCHOOL EDUCATION PROGRAMS

YMCA Early Learning and Preschool Education Programs are designed to meet the developmental needs of young children in a caring, structured environment. We provide experiences that enhance and enrich each child's cognitive, language, social, emotional, physical, and creative development. Please check your Y to see if this program may be right for you and your child.

## YMCA SCHOOL AGE ENRICHMENT PROGRAMS

The Y is the largest provider of school age enrichment programs in the Miami Valley. Whether at the school site, local church, or the Y, children are given a safe and fun before and after school place to be. Many of our locations provide school age enrichment programs for the convenience of working parents. Check for this service at your Y.

## **SUMMER DAY CAMPS**

If you are looking for summer activities for your school aged children, check out our Summer Day Camps. Our structured programs are fun, educational, and full of adventure. Day Camp at the Y is a great alternative to those long breaks from school. Day campers have the opportunity to grow in spirit, mind, and body with other children.

## ARRIVALS & DEPARTURES/ ALL CHILD CARE

All children must be signed in upon arrival and signed out when departing. The staff will release children only to those persons designated by the parent 16 years of age or older. The staff requires proper photo identification from any person authorized to pick up a child.

## YMCA CAMP KERN

What makes YMCA Camp Kern so special? Imagine the sights and sounds of a 485 acre natural wonderland to explore and appreciate: the cheers after a canoe race, the crackle of a campfire, the smell of toasting marshmallows, the breathtaking view of the landscape. Building leadership, relationships, and values, developing skills that nurture the spirit, mind, and body, and learning respect for nature and others – this is the spirit of YMCA Camp Kern. YMCA Camp Kern offers a variety of year-round programs designed to do this and more.

#### **PROGRAM OPPORTUNITIES**

Outdoor Education, Leadership Training, Ranch Camp, Boys and Girls Camps, Family Camps, and Year-Round Conference Facilities.

## YMCA CAMP KERN OFFERS OZONE ZIPLINE ADVENTURES!

Riders will suit up and fly on ziplines breezing through and above the canopy of the Little Miami River valley. Tour guides will escort each group of participants from platform to platform while educating riders on the history of the land, ecology, and basic physics. The tour will also have you traversing sky bridges, and zipping to and from a 45 foot tall multi-level central zip tower. Riders will zip at heights of up to 200 feet above the ground. For more information or to register, please visit www.ozonezips.org.

YMCA Camp Kern is located in Oregonia, Ohio – less than one hour southeast of Dayton. For more information on all that YMCA Camp Kern has to offer, please call the camp at 1–800–255–5376.





# SPECIAL INFORMATION

### **VOLUNTEERS**

Every year, thousands of volunteers support the YMCA's overall purpose of helping people reach their God-given potential in spirit, mind, and body. Volunteers are needed today in:

- Special Events
- Leading Programs
- Branch Board of Advisors
- Teaching Skills
- Special Interest Committees
- Office Work
- Fundraising
- Maintenance
- Youth Sports Coaches and Referees

Become a vital part of the Y community - your special talents will really make a difference!

#### **ACCIDENTS**

Contact a Y staff person immediately if there is an accident, injury, or unusual incident. We are here to assist you. However, please be advised that you are participating in all activities at your own risk and are fully responsible for yourself, your children, and your guests.

## **LOST AND FOUND**

The YMCA is not responsible for lost or stolen property. However, we do keep lost and found items whenever possible. Please check at your Y for the location of the lost and found. Items will be kept as space allows, then given to charity.

## **SMOKING POLICY**

Y facilities and grounds are smoke-free environments. This includes the use of electronic smoking devices.





## **MEDICAL CHECKUP**

A pre-participation medical checkup and an annual medical evaluation by your physician, although not required, are strongly recommended for participation in Y fitness activities. A medical release is required for certain programs.

### **SPECIAL NEEDS**

The YMCA provides opportunities for people with physical and mental disabilities to participate in our programs. So that we may provide a positive experience, please contact the Y about any accommodations needed for participation.

#### **ATTIRE**

Please wear family friendly and appropriate attire.

### **FOOD & BEVERAGES**

Food and beverage services are provided for sale to members in some of our facilities and are restricted to certain areas.

Please do not bring food or drinks into locker rooms, gyms, and activity areas. We appreciate your help in keeping your Y safe and clean.

## **LOCKERS**

Lockers are available for daily use during your visit to the Y. We strongly advise the use of locks to protect your personal items, as the Y cannot be held responsible or liable for articles damaged, lost, or stolen.

Please bring your own lock to secure your clothes and valuables in your "day use" lockers while you are working out at the Y. Locks left on overnight may be removed to allow use by other members. Permanent locker service is available for an additional charge at some Y's.

## **SPECIAL SERVICES**

Y facilities may be reserved for special occasions (birthday parties, meetings, etc.). Reservations should be made at your Y. Please review other available materials that explain the various facilities, activities, and program offerings at the Y locations throughout our community.

## SPECIAL INFORMATION

### SUGGESTIONS OR CONCERNS

At the YMCA, we believe that our members and program participants have valuable thoughts and insights to share regarding our operations. Accordingly, we encourage the free sharing of suggestions, concerns, and/or questions about our policies, personnel, and/or other matters impacting your experience or the safety of others.

In general, the best person initially to bring opinions, suggestions, concerns, and/or questions to is the Executive Director of the Branch you attend. You can contact your Branch Executive by calling the branch you attend.

However, if the concerns relate to the Branch Executive or if the Branch Executive Director did not fully address the matter, members and program participants may direct their opinions, suggestions, concerns, and/or questions directly to the Senior Vice President of Operations at info@daytonymca.org.

To remedy concerns that appear to have been ignored or unresolved after initial reporting, utilize the formal procedure above. This process provides a timely, thorough, and objective investigation of the following concerns:

- Inappropriate Behavior by Employees/Volunteers
- Inappropriate Behavior by Members or Program Participants
- Retaliation
- Whistleblower Complaints

## WRITTEN COMPLAINT REQUIRED FOR FORMAL PROCESS

Verbal complaints are encouraged, particularly for issues that may be easily and expeditiously resolved, but a written complaint is required to initiate this formal process. To ensure a timely and effective response, complaints should include the following information to the fullest extent possible:

- 1. The name(s) of individual(s) involved
- 2. The date(s) the behavior occurred
- 3. The name(s) of any known witness(es)
- 4. A summary of the conduct meriting the complaint including:
  - a. The behavior complained of and/or the alleged policy
  - b. Direct quotes when relevant and available
  - c. Any relevant documentation
- The remedy sought by the individual making the complaint





## HELP THE Y PROTECT CHILDREN FROM ABUSE.

The YMCA of Greater Dayton is committed to the safety of all children in the YMCA. If you see staff, volunteers, participants, or members behaving inappropriately towards children, please snap the QR code below to report your concerns. All reports will be reviewed by YMCA leadership within 24 hours. Anonymous reporting is available.



## **WAYS TO REPORT:**

- 1. Scan the QR code to the left with the camera on your phone. A link will pop up with a form for you to fill out.
- 2. Visit bit.ly/DaytonAbuseReport to fill out our report form.



## **FACILITIES & PROGRAMS**

920	<b>COFFMAN YMCA</b> (937) 886-9622	<b>DOWNTOWN YMCA</b> (937) 228-9622	<b>FAIRBORN YMCA</b> (937) 754-9622	GRAND LAKE HEALTH/ PREMIER HEALTH NORTH YMCA (419) 586-9622	GRAND LAKE HEALTH/ PREMIER HEALTH SOUTH YMCA (419) 629-9622	KLEPTZ YMCA (937) 836-9622	PREBLE COUNTY YMCA (937) 472-2010	<b>SOUTH YMCA</b> (937) 434-1964	<b>TROTWOOD YMCA-NDC</b> (937) 854-9622	<b>WEST CARROLLTON YMCA</b> (937) 866-9622	XENIA YMCA (937) 376-9622	<b>YMCA AT THE HEIGHTS</b> (937) 236-9622
Aerobic/Fitness Classes	•	•	•	•	•	•	•	•	•	•	•	•
Beginning Exercise Classes	•	•	•			•	•	•	•	•	•	•
Free Weights	•	•	•	•	•	•	•	•	•	•	•	•
Machine Weights	•	•	•	•	•	•	•	•	•	•	•	•
Gymnasium	•	•	•	•	•	•	•	•		•	•	•
Family Gym	•					•		•				•
Running/Walking Track	•	•		•	•	•	•			•	•	•
Racquetball		•	•	•								
Indoor Play Center	•					•						•
Athletic Fields	•		•		•	•	•	•		•	•	•
Indoor Pool	•	•	•	•	•	•	•	•		•	•	•
Steam Room/Whirlpool		•		•	•							
Sauna		•	•	•	•							
Therapy Pools	•					•				•	•	
Special Needs/Family Locker Room	•		•			•	•			•	•	•
Multi Purpose Room	•	•	•	•	•	•	•	•	•	•	•	•
Nursery	•	•	•	•	•	•	•	•	•	•	•	•
Infant Programs	•	•	•			•	•	•		•	•	•
YMCA Child Care Programs	•	•	•			•	•	•	•	•	•	•
Toddler Programs	•	•	•			•	•	•		•	•	•
Youth Programs	•	•	•			•	•	•	•	•	•	•
Youth Sports	•		•	•	•	•	•	•	•	•	•	•
Teen Programs	•	•	•			•	•	•		•	•	•
Teen Room		•				•	•			•	•	•
Adult Sports	•	•	•	•		•	•	•		•	•	•
ActivTrax	•	•	•			•	•	•	•	•	•	•
Pickleball	•	•	•	•	•	•	•	•		•	•	•