

VOLUNTEER PROTOCOLS



FOR YOUTH DEVELOPMENT®
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY

REQUIREMENT	HIGH ACCESS	LOW ACCESS
Application	X	
Code of Conduct	X	X
In-Person Interview with Behaviorally Based Interview Questions	X	
Volunteer Handbook with Acknowledgment	X	
Abuse Prevention Policies & Procedures with Acknowledgment	X	X
Background Check (SS Trace) (Conducted Annually)	X	
References (Harver)	X	
Liability Waiver	X	X
Sex Offender Check (Sex Offender Database)		X
ID Verification	X	X
Abuse Prevention Training (Conducted Annually)	X	

High-Access Volunteers typically interact often or over an extended period with consumers. Such volunteers may be readily known to consumers under their supervision and to other volunteers and employees in the program. They may also supervise consumers with or without an employee present. High-Access Volunteers may carry a substantial amount of responsibility in a program serving consumers and such volunteers may have opportunities to develop relationships with consumers over time. Examples of High-Access Volunteers include a volunteer program instructor, a regularly scheduled volunteer coach, or a mentor for a consumer.

Low Access Volunteers typically interact with consumers only in line-of-sight of an employee and only infrequently. Such volunteer might be a parent/guardian who is helping at a onetime event, or someone who only works with adults, not consumers. Low Access Volunteers may not be known by the consumers in the program or to other volunteers and employees. Low Access/Occasional Volunteers have limited access to consumers and have few opportunities to develop relationships with consumers over time. Examples of Low Access Volunteers include a one-time event volunteer (such as for a fun run), parents/guardians who assist at a program where their child is a participant, a volunteer who works strictly with adults outside of the organization's property, a volunteer who helps with business activities and does not interact with consumers, or a board member.